

**Lane County - Service Option Sheet - FY 20-21 Adopted**

SOS 39: **Elections and Voter Registration**  
 Dept: CAO Operations - Elections, County Clerk's Office  
 Contact: Cheryl Betschart, 541-682-4328

**Service Category: General Government**

<b>Mandate</b>	None	Related	<b>SHALL</b>
<b>Leverage</b>	<b>None</b>	Some	HIGH

**Executive Summary**

The elections program involves multiple complex, overlapping, and interwoven responsibilities. Voter registration (new and ongoing updates), Preparation/Organization/Conduct scheduled Elections, Absentee Ballot Requests, Election related Research Requests, Candidate/Sponsorship/Initiative/Referendum/Recall/Boundary Change, Petition Signature Verification, County/District Candidate filings, County/District Measure filings, Recall/Initiative/Referendum, District Formations/Mergers/Dissolutions and Annexations, Political Parties, Research and Maintenance of Political & Taxing District Boundaries for election purposes, and Census/Redistricting.

**Service Descriptions**

	Revenue	Expense Total	General Fund	FTE
<b>Adopted Budget Total</b>	\$87,000	\$2,184,300	\$2,097,300	6.40

Timely and accurate voter registration ensures qualified voters can cast their votes in scheduled elections. Multiple election processes occur in rapid and overlapping stages with rigid deadlines, requiring careful oversight. The budget also includes \$50,000 fund transfers annually for elections equipment fund.

**State/Federal Mandate**

Except as otherwise provided by law, the county clerk is the only elections officer who may conduct an election in this state. County clerks shall administer Federal, State, County, and Local laws as they apply to conduct elections, voter registration, petition validation, initiative/referendums and public record law. Failure to comply with applicable laws would likely result in litigation, and risk the rights of citizens to participate in the electoral process. ORS 246 through ORS 260, Oregon Constitution, and all applicable federal and local laws.

**Leverage Details**

The General Fund portion of this program leverages the following:

_____ \$0	back to the Discretionary General Fund
_____ \$50,000	into other non Discretionary County Funds
_____ \$0	directly to community members